

University of Southern Maine

Undergraduate Application



UNIVERSITY OF
SOUTHERN MAINE

Before you apply for admission to the University of Southern Maine, we encourage you to learn about the unique educational experience we provide. We are a university large enough to provide the choices you're looking for today—yet small enough to support your unique aspirations. Our three campuses are home to diverse academic communities where you can explore new ways to shape your future. Campus tours and individual interviews can be arranged by calling the Office of Undergraduate Admission at 1-800-800-4USM. We invite you to visit us in person or at our Web site: usm.maine.edu/admit.

How to Apply

We strongly encourage all USM applicants to complete and submit their applications electronically through our Web site. All University of Southern Maine applications and required materials for undergraduate admission should be sent to the University of Maine System (UMS) Application Processing Center at **P.O. Box 412, Bangor, Maine 04402-0412**. A document imaging system will make “virtual copies” of applications and applicant materials that will then be delivered electronically to USM. Any questions regarding the status of an application or receipt of materials should be directed to USM's Office of Undergraduate Admission.

As a member of The Common Application (www.commonapp.org), USM accepts this form as well as its own, giving equal consideration to both.

Apply online at usm.maine.edu/admit

Admission Procedures

At USM, applications are reviewed on a rolling basis, and are reviewed as they become complete. Applicants can expect a decision approximately four to six weeks after all documentation has been received. Counselors initially evaluate applications for entry into the first choice major, if applicable. If an applicant does not meet this major's qualifications or if no space is available in the first choice major, they will be considered for a second major, an undeclared major or an alternate program.

Application Dates and Deadlines

Deadlines indicate when information should be received by the University. The dates upon which we receive your application and then enrollment deposit may impact other factors, including financial aid awards, priorities for on-campus housing, orientation dates, and course selection. Please note the following dates, references, and deadlines:

Fall Semester

- | | |
|-------------|--|
| January 15 | • transfer nursing deadline |
| February 1 | • scholarship priority deadline (see Financial Aid/Scholarship information page) |
| February 15 | • priority filing application date
• freshman nursing deadline |
| May 1 | • priority enrollment deposit date
• international student application deadline |

Spring Semester*

- | | |
|--------------|--|
| September 15 | • international student application deadline |
| December 1 | • priority filing application date |
| January 2 | • priority enrollment deposit date |

**Admission will not be granted to nursing applicants (with the exception of RN to BSN applicants) for the spring semester.*

Submit application and application materials to:
University of Maine System
Application Processing Center
P.O. Box 412
Bangor, ME 04402-0412

For information or assistance contact:
University of Southern Maine Office of Undergraduate Admission
1-800-800-4USM, (207) 780-5670, TTY (207) 780-5646, Fax (207) 780-5640
P.O. Box 9300, Portland, ME 04104-9300
E-mail: usmadm@usm.maine.edu

Colleges and universities that participate in electronic submission of transcripts can send official transcripts to edocs@maine.edu.

Application Checklist

First-Year Students

Please submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- Official transcript sent by your high school, listing all courses and grades received to date, or official General Education Diploma (GED) results
- Official SAT or ACT test scores sent directly from the testing agency or included on official high school transcript (see page 6 for details)
- Completed school counselor statement (please refer to the Request for High School Academic Records form) and/or letter of recommendation from a teacher
- Completed personal statement (essay)
- Official Test of English as a Foreign Language (TOEFL) scores (may be required of those applicants whose primary language is not English)

Homeschooled Students

Students who are satisfying any or all of their high school requirements in a homeschool setting should submit an official school transcript or an annual assessment of courses they have completed. A letter of recommendation may come from a family member but must also come from someone outside the family.

Adult Students

If you graduated from high school/earned your GED more than three years ago, it is recommended you submit a list of work/life experiences or a current resume. Electronic copies of your resume can be sent to usmadm@usm.maine.edu

Transfer Students

If you have attempted 12 or more college credits since graduating from high school/earning a GED, you are considered a transfer student for admission purposes.

Please submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- An official, final high school transcript that certifies the date of high school graduation, or official General Education Diploma (GED) results (not required if applicant has completed an associate's or bachelor's degree from a regionally accredited institution at the time the application is submitted)
- Official transcripts from all colleges attended, whether or not credit was earned, sent directly from each institution.
- Completed personal statement (essay)
- Official SAT or ACT test scores (see page 6 for details)
- Official Test of English as a Foreign Language (TOEFL) scores (may be required of those applicants whose primary language is not English)
- International College Transcript Evaluation: Official evaluation of college level international transcripts from a USM approved transcript analysis agency. For a list of approved agencies, go to usm.maine.edu/admit/international-students
- Nursing Transfer Applicants only: Supplemental Application. Available at: usm.maine.edu/nursing/transfer-admission-nursing

International Students

If you are not a U.S. citizen and your permanent mailing address is outside of the U.S., you are considered an international student. To ensure the timely completion of all appropriate student visa applications, international students must apply by May 1 for fall admission and September 15 for spring admission.

International applicants must submit the following:

- Completed application form with a \$40 application fee payable to the University of Southern Maine
- Official secondary school transcripts, exam certificates, and college level transcripts, including certified English translations
- Official Test of English as a Foreign Language (TOEFL) scores (may be required of those applicants whose primary language is not English)
- Official transcripts from all colleges attended, whether or not credit was earned, sent from the institution
- International College Transcript Evaluation: Official evaluation of college level international transcripts from a USM approved transcript analysis agency. For a list of approved agencies, go to usm.maine.edu/admit/international-students
- Declaration of Finances form accompanied by the appropriate financial documentation
- Optional: official SAT or ACT scores (see page 6 for details)

Links for students to download the International Declaration of Finances and the Canadian Declaration of Finances forms can be found at: usm.maine.edu/international/documenting-funding

International students are not eligible to apply for state or federal financial aid programs, and the University is only able to offer merit scholarships to international students on a very limited basis. SAT or ACT scores are encouraged but not required of international students.

Financial Aid

Affording Your Education

The USM Office of Financial Aid offers over \$85 million in educational loans, grants, scholarships, and work-study programs to eligible students. More than 80% of our degree students receive financial assistance through these programs. In addition, USM offers several different payment plan options.

The USM Office of Financial Aid serves students and their families with the philosophy that lack of financial resources should not prevent a student from pursuing a higher education. The Financial Aid staff assists students and their families in identifying and utilizing a vast array of financial assistance programs.

To be considered for financial aid you must submit the following:

- The Free Application for Federal Student Aid (FAFSA). For the fall and subsequent spring semester, the USM Office of Financial Aid must receive this form filed electronically at www.fafsa.ed.gov by March 1. USM's Title IV federal school code for the FAFSA is **009762**. Applications for financial aid received after the stated deadline will be reviewed only to the extent that funds remain available throughout the spring.
- While you may choose not to include your social security number on your application for admission, please understand that this information is required for those intending to apply for financial aid.

Important Dates

Recommended FAFSA filing deadline February 15
Financial aid award notification beginning mid-March

usm.maine.edu/fin

2011-2012 Costs

	Maine residents	Out-of-state residents	Canadian residents/New England Regional Program***
Tuition*	\$ 7,590	\$ 19,950	\$ 11,400
Mandatory Fees	\$ 1,310	\$ 1,310	\$ 1,310
Total Tuition and Fees	\$ 8,900	\$ 20,898	\$ 12,198
Other Expenses			
Room and Board**	\$ 9,287	\$ 9,287	\$ 9,287
Books and Supplies	\$ 1,346	\$ 1,346	\$ 1,346
Estimated Total Cost of Attendance	\$ 19,533	\$ 31,893	\$ 23,343

Visit www.nebhe.org for more information.

* Tuition costs are based on enrollment in 30 credit hours per year.

** Room and board costs may vary depending upon room assignment.

***See New England Regional Program below for more information

New England Regional Program

In cooperation with the New England Board of Higher Education, the University offers undergraduate and graduate programs of study at reduced rates of tuition to qualified candidates from the New England states. Because the listing of programs varies from year to year, candidates should check the most up-to-date listings. Visit www.nebhe.org for more information.

Undergraduate Programs

Athletic Training	RI
Criminology	NH, RI
Environmental Planning and Policy	VT
Health Fitness	VT
Linguistics	CT, VT, RI
Musical Theatre	MA
Natural & Applied Science (Lewiston-Auburn College major)	CT, VT
Recreation and Leisure Studies	MA, RI, VT
Technology Management	RI, VT

Scholarships

Scholarship Eligibility

All eligible applicants with current high school records for full-time, fall admission are automatically considered for merit scholarships. No separate application is required. For priority consideration, prospective students must submit the application for Undergraduate Admission by **February 1**. For a complete listing of scholarships available to incoming students, as well as selection criteria and continuing eligibility requirements, please visit: usm.maine.edu/admit/scholarships

Merit Scholarships and Selection Criteria

All scholarships can be renewed for up to seven semesters, unless specified otherwise.

Maine Residents

Creating Maine's Future Presidential Scholarship

Awarded to a limited number of students who are graduating from Maine high schools. Recipients will be chosen based on scholastic achievement, demonstrated leadership, and exceptional personal qualities. Applicants must be nominated by a high school principal or guidance counselor in order to be considered.

\$5,000 per academic year

Dirigo Scholarship

Awarded to students who graduate in the top 10% of their class or with an A- average and who attain a 1100 SAT (Critical Reading and Math only) or 24 ACT composite score.

Opportunity Scholarship

Consideration given to under-represented Maine residents who graduate in the top 30% of their class or with a B average, attain a 950 SAT (Critical Reading and Math only) or 20 ACT composite score, and exhibit exemplary extracurricular involvement.

Pioneers Program

Awarded to a select number of incoming Maine high school students majoring in a STEM major. Based on academic achievement, particularly in the areas of math and science. Students must complete the Pioneers Program application process to be considered.

4-year scholarship package covering tuition, fees, and a laptop

Charles J. Hoff Scholarship

Awarded to a limited number of first-year students from Maine high schools and transfer students from the Maine Community College System. Preference given to graduates from York County Community College. Students must complete the Hoff Scholarship application process to be considered.

\$3000 per academic year, renewable for a minimum of 2 years

Out-of-State Residents

Presidential Commendation Scholarship

Awarded to students who graduate in the top 10% of their class or with an A- average, attain a 1100 SAT (Critical Reading and Math only) or 24 ACT composite score.

Presidential Recognition Scholarship

Awarded to students who graduate in the top 30% of their class or with a B average, attain a 1000 SAT (Critical Reading and Math only) or 21 ACT composite score.

International Students

International Student Merit Scholarship

Consideration given to students who complete the Undergraduate Admission process and the Documentation of Finances process. Very limited availability.

Amounts vary between half and full tuition

Transfer Students

Phi Theta Kappa Transfer Scholarship

Consideration given to transfer students entering full time for the fall semester with an associate's degree from a regionally accredited institution, membership in the PTK Honor Society, and a 3.25 transfer GPA.

\$1,000 per academic year, renewable for one academic year

Gorman Scholars Fund

Consideration given to transfer students who are Maine residents entering full time for the fall semester, whose last college attended was in the Maine Community College System, and who have earned a minimum of 24 credit hours and a 3.0 transfer GPA.

\$2,500 per academic year, renewable for up to three years

Charles J. Hoff Scholarship

Awarded to a limited number of first-year students from Maine high schools and transfer students from the Maine Community College System. Preference given to graduates from York County Community College. Students must complete the Hoff Scholarship application process to be considered.

\$3,000 per academic year, renewable for a minimum of 2 years

usm.maine.edu/admit/scholarships

usm.maine.edu/success/scholarships-finance

Academic Requirements

With the exception of Early Admission applicants, a high school diploma or General Equivalency Diploma (GED) is required for admission to the University of Southern Maine. Listed below are the minimum college preparatory subjects required for regular admission. Additionally, further requirements for individual majors are listed. A unit is equivalent to one full year of study.

First Year Requirements

University Minimum Subject Requirements

English	4 units
Mathematics	3 units: Algebra I, Geometry, and Algebra II or equivalents
Science	2 units with labs
Social Science	2 units

Major Additional Requirements

Major	Additional Requirements
Accounting	Mathematics 4 units: The fourth unit must be a college preparatory course exceeding Algebra II
Art	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)
Athletic Training	Science Biology and Chemistry with labs
Biochemistry	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language) Science 3 units of Natural/Physical science with labs
Biology	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language) Science 3 units of Natural/Physical science with labs
Chemistry	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language) Science 3 units of Natural/Physical science with labs
Civil Engineering (first two years of a baccalaureate program)	Mathematics 4 units: The fourth unit must be a college preparatory course exceeding Algebra II Recommended that the fourth unit be Trigonometry Science Chemistry and Physics with labs
Communication	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)
Computer Science	Mathematics 4 units. The fourth unit must be a college preparatory course exceeding Algebra II
Criminology	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)
Economics	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)
Electrical Engineering	Mathematics 4 units: The fourth unit must be a college preparatory course exceeding Algebra II Recommended that the fourth unit be Trigonometry Science Chemistry and Physics with labs
English	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)
Environmental Planning and Policy	Science 3 units of Natural/Physical science with labs
Environmental Science	Science 3 units of Natural/Physical science with labs
Exercise Physiology	Science Biology and Chemistry with labs
Finance	Mathematics 4 units: The fourth unit must be a college preparatory course exceeding Algebra II
French	French 3 units
Geography-Anthropology	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)
Geosciences	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language) Science 3 units of Natural/Physical science with labs
Health Fitness	Science Biology and Chemistry with labs
Health Sciences	Science Biology and Chemistry with labs
History	Foreign Language 2 units of one Foreign Language or ASL (American Sign Language)

Linguistics	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Management	Mathematics	4 units: The fourth unit must be a college preparatory course exceeding Algebra II
Marketing	Mathematics	4 units: The fourth unit must be a college preparatory course exceeding Algebra II
Mathematics	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
	Mathematics	4 units: The fourth unit must be a college preparatory course exceeding Algebra II
Mathematics: Secondary Education	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
	Mathematics	4 units: The fourth unit must be a college preparatory course exceeding Algebra II
Mechanical Engineering	Mathematics	4 units: The fourth unit must be a college preparatory course exceeding Algebra II Recommended that the fourth unit be Trigonometry
	Science	Chemistry and Physics with labs
Media Studies	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Music	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
	Music Audition	Successful completion of a USM departmentally administered audition
Music Education	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
	Music Audition	Successful completion of a USM departmentally administered audition
Music Performance	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
	Music Audition	Successful completion of a USM departmentally administered audition
Nursing	Science	Biology and Chemistry with labs
Philosophy	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Physics	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
	Science	3 units of Natural/Physical Science with labs
Political Science	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Psychology	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Social Work	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Sociology	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Sport Management	Mathematics	4 units: The fourth unit must be a college preparatory course exceeding Algebra II
Theatre	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)
Women and Gender Studies	Foreign Language	2 units of one Foreign Language or ASL (American Sign Language)

Transfer Requirements

In addition to the high school academic requirements, a cumulative grade point average of 2.0 is required for admission (applicants with coursework completed at a non-regionally accredited institution must have a minimum cumulative GPA of 2.75). Consideration for admission into certain majors may require a higher GPA. In all cases, emphasis is placed on most recent course work.

Standardized Test Scores

USM requires that applicants submit official SAT or ACT scores. If you have completed 30 or more college credit hours or have been out of high school for three or more years at the time you submit an application, these scores are not required. SAT or ACT scores are valid for 5 years.

Applicants may submit SAT or ACT scores as reported on the official high school transcript or directly from the Educational Testing Service (ETS) or the American College Testing Program (ACT). If you did not previously request your scores be sent to USM (CEEB code #3691) from ETS or ACT, you may do so by contacting ETS at (609) 921-9000 or www.collegeboard.com or by contacting ACT at (319) 337-1313 or www.actstudent.org.

Applicants whose primary language is not English

Students whose primary language is not English may be required to submit their Test of English as a Foreign Language (TOEFL) scores. If you are not sure if you are required to submit the TOEFL, SAT/ACT or both, please contact the USM Office of Undergraduate Admission. Though the admission committee reserves the right to request or waive the submission of TOEFL scores on a case-by-case basis, non-native English speakers may be asked to submit a TOEFL if a score below 400 is achieved on the Critical Reading or Writing section of the SAT or below 15 on the English section of the ACT.

TOEFL scores are valid for 3 years.

Alternative Admission Decisions

GO Program

This program prepares students for the rigors of post-secondary education through an academic support plan that includes learning strategy and decision-making courses; and frequent meetings with an advisor assigned through the Student Success Center. The GO program is designed to ensure a student's initial and sustained success at USM.

usm.maine.edu/success/go

English Language Bridge (ELB) Program

The ELB program pairs students with an advisor and allows students whose primary language is not English to supplement their USM curriculum with an appropriate series of English for Speakers of Other Languages (ESOL) courses.

usm.maine.edu/esol/english-language-bridge-program

Additional Academic Programs at USM

Honors

Community-based educational experience that supplements a USM program of study with interdisciplinary colloquium courses, an advanced seminar, and a thesis project.

usm.maine.edu/honors

Russell Scholars

Residential undergraduate learning community that incorporates collaborative learning, out-of-class activities, and community service into its academic curriculum.

usm.maine.edu/rscholar

Self-Designed Majors (Individual or Group Contract Program)

Applicants should initially apply to the undeclared major but may be considered for a self-designed major after completing one semester at USM. Students have the option of creating an individual contract program or selecting one of the group contract programs listed under Undergraduate Degree Programs (page 8). Students interested in either program will work in conjunction with the Self-Designed Major Committee and an approved faculty member. For more information, contact the Self-Designed Program Coordinator for application criteria.

usm.maine.edu/cahs/self-designed-major-program-0

Intensive English Language Program

Intensive English Language Program (IELP) is designed for students whose first language is not English and who are seeking admission to USM. Students are considered for this program if they are academically qualified, may or may not have taken the TOEFL exam and still need a semester or two of English language instruction. Students will be admitted with the condition that they successfully complete at least one semester of Intensive English courses prior to enrolling in other courses offered at USM.

usm.maine.edu/esol/curriculum

Office of Support for Students with Disabilities

The Office of Support for Students with Disabilities (OSSD) works together with students, faculty, staff, and community to support the educational goals of students with disabilities. This is done by certifying and coordinating reasonable and effective accommodations to provide access for persons with disabilities; minimizing physical and attitudinal barriers; and building relationships and resources within the University and larger community. Pre-admission meetings with OSSD are encouraged to determine if services provided can meet your needs.

usm.maine.edu/oassd

Prior Learning Assessment

The Office for Prior Learning Assessment (PLA) believes that students should be rewarded for knowledge acquired outside the traditional classroom if it fulfills the academic criteria set forth and evaluated by the USM faculty. Evaluation conducted for college-level learning attained outside the traditional college classroom includes: military training; portfolio assessment; AP, CLEP and DANTES testing; credential review; and challenge exams.

usm.maine.edu/pla

Undergraduate Degree Programs

Majors

Accounting
Applied Technical Leadership
Art
 Art and Entrepreneurial Studies
 Art Education (K-12)
 Art History
 Digital Art
 Studio Art
Athletic Training
Biochemistry
Biology
 Biotechnology
 Ecology
 Human Biology
Business (General Management)
 Business Administration
 Entrepreneurship and Small Business
 Information Management
 International Business
 Risk Management and Insurance
 Sustainable Business
Chemistry
Civil Engineering (first two years of a baccalaureate program)
Communication
Computer Science
Criminology
Economics
 Labor Studies
Electrical Engineering
 Computer Engineering
Elementary and Middle Education)
Elementary and Middle Education: Unified K-8 Special Education
Elementary and Middle Education: Unified K-8 and K-12 English as a Second Language
English
 Creative Writing
Environmental Planning and Policy
Environmental Science
 Environmental Sustainability
 Nature Tourism
Exercise Physiology
Finance
French
Geography-Anthropology
 Archaeology
 Geography (Planning)
Geosciences
Health Fitness

Health Sciences
 Health Care Administration
 Wellness
History
Linguistics
 ASL/English Interpreting
 Deaf Studies
 Speech and Language Science
Marketing
Mathematics
 Applied Mathematics/Operations Research
 Pure Mathematics
 Statistics
Mathematics: Secondary Education (7-12)
Mechanical Engineering
Media Studies
 Media Criticism
 Media Production
 Media Writing
Music
Music Education (K-12)
Music Performance
 Jazz Studies
 Piano Pedagogy
Musical Theatre
Nursing
 Holistic and Integrative Health
Philosophy
Physics
Political Science
Psychology
Recreation and Leisure Studies
 Community Recreation
 Recreation Leadership
 Therapeutic Recreation
Social Work
Sociology
Sport Management
Technology Management
 Applied Energy
 Construction Management
 Electro-Mechanical Systems
 Industrial Management
 Information and Communications Technology
 Manufacturing Technology
 Precision Manufacturing
 Toxicology and Environmental Health
Theatre
Undeclared
Women and Gender Studies

Lewiston-Auburn College

Arts and Humanities
 French North American Studies
 Global Studies
 Secondary Education: dual certification in English and Social Studies
 Secondary Education: English
 Secondary Education: Social Studies
 Women and Gender Studies
Leadership and Organizational Studies
 Information Systems
Natural and Applied Sciences
 Biology of Health and Illness
 Environmental Issues
 Secondary Education: Life Science
Social and Behavioral Sciences
 Counseling
 Early Childhood Studies
 Occupational Therapy (3+2 option to masters program)*
 Public Health

Self Designed Majors

Arrange your USM courses to meet your unique interests, within specific guidelines. See page 7 for details on how to enroll in these programs.

Classics
 Latin Education (7-12)
Foreign Languages
French Studies
General Science
German Studies
 German Education (7-12)
Hispanic Studies
 Spanish
 Spanish Education (7-12)
International Studies
Russian Studies
Social Science

Pre-Professional Programs

Pre-Dentistry*
Pre-Law*
Pre-Medicine*
Pre-Optometry*
Pre-Pharmacy*
Pre-Veterinary Science*

*Pursued in conjunction with a major