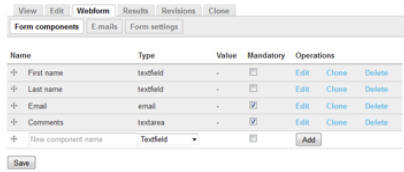


Form Components

To add or edit components to a webform, click the **Form Components** sub-tab of the **Webform** navbar. This screen allows you to:

- [Add New Components](#)
- [Edit Existing Components](#)
- [Re-order Components](#)



List of Form Components

- [Date Component](#)
- [Email Component](#)
- [Fieldset Component](#)
- [File Component](#)
- [Grid Component](#)
- [Hidden Component](#)
- [Markup Component](#)
- [Number Component](#)
- [Page Break - CMS Form Component](#)
- [Select Options Component](#)
- [Textarea Component](#)
- [Textfield Component](#)
- [Time Component](#)

Add New Components ([Back to top](#))

1. Enter a **Name**
2. Select a **Type**
3. Decide whether to make the component **Required** or not
4. Click **Add**

Edit Existing Components ([Back to top](#))

- Click **Edit** to edit the details of the component
- Click **Clone** to make a duplicate of the component
You will need to change the **Field Key** to something unique
(See [Common Component Options](#))
- Click **Delete** to delete the component (you will be prompted to confirm this decision)

Re-order Components ([Back to top](#))

Click the multi-directional arrow to the left of the component you wish to move

1. Drag the component up or down and release it where desired

Adding Components to Fieldsets

Drag components directly beneath a [Fieldset Component](#). The multi-directional arrow will indent to the right, indicating that it will be grouped within that component, as seen at right.

2. Click the **Save** button at the bottom of the screen

Unlike other edits which are automatic, if the **Save** button is not pressed, the new order will not be saved.

+	Fieldset (default)
→ +	Email (default)
→ +	Date (w/text year)
→ +	Select Options
+	Textarea (custom size)
+	Textfield (default)