Insert a chart (graph) in a Google Sheet

After you’ve entered data into Google Sheets, you may want to create a visualization of that information to make it easier to convey. Luckily, Google Sheets makes it easy for you to convert data into a graph or chart.

Google Sheets gives you a variety of options for your graph, so if you want to show parts that make up a whole you can go for a pie chart, and if you want to compare statistics, a bar graph will likely make more sense. Here are our step-by-step instructions for making a graph in Google Sheets.

1. **Select cells.** If you’re going to make a bar graph like we are here, include a column of names and values and a title to the values.

2. **Click Insert.**

3. **Select Chart.**
4. **Select a kind of chart.** Pie charts are best for when all of the data adds up to 100 percent, and histograms work best for data compared over time.

5. **Click Chart Types** for options including switching what appears in the rows and columns or other kinds of graphs.
6. Click **Customization** for additional formatting options.

7. Click **Insert**.
You've inserted a graph into your spreadsheet.