Active Projects

Portfolio Summary

<table>
<thead>
<tr>
<th>Project Health</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>GREEN</td>
<td>26</td>
</tr>
<tr>
<td>YELLOW</td>
<td>4</td>
</tr>
<tr>
<td>Total</td>
<td>30</td>
</tr>
</tbody>
</table>

Sum of Active Project Budgets

<table>
<thead>
<tr>
<th>Sum of Budget</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$28,309,300.00</td>
<td></td>
</tr>
</tbody>
</table>

Project Status Updates

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Category</th>
<th>Project Health</th>
<th>% Complete</th>
<th>Stage</th>
<th>Campus (es)</th>
<th>Project Sponsor</th>
<th>Status Date</th>
<th>Description</th>
<th>Status Summary</th>
<th>Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>UMA Website replace 10up code</td>
<td>Information Technology</td>
<td>GREEN</td>
<td>25%</td>
<td>Executing</td>
<td>UMA</td>
<td>Lauren Dubois</td>
<td>07 Oct 2020</td>
<td>UMA is requesting that WebTechnologies replace the 10up code with the One University theme and style.</td>
<td>UMA has decided to move forward with the WordPress theme that is currently available rather than waiting for the new features under development. With this decision, a launch by early spring is possible.</td>
<td>Angel Allen</td>
</tr>
</tbody>
</table>
This project will implement the Retention Policy Manager add-on for Perceptive Content, which allows for the creation of rules around document destruction, including approval workflows and automated timed processes.

Database connection issues were identified and fixed in the test environment and the team has successfully created a sample policy. Work will begin with a functional user to identify a real policy to build and test as a next step.
<table>
<thead>
<tr>
<th>Task Description</th>
<th>Percentage</th>
<th>Status</th>
<th>Assigned To</th>
<th>Date</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>This project will implement the PeopleSoft Financials AR/Billing modules to support non-student miscellaneous billing. Project scope is limited to those department(s) that are currently utilizing MAS90 legacy system.</td>
<td>98%</td>
<td>Executing</td>
<td>Tracy Elliot</td>
<td>04 Oct 2020</td>
<td>All baseline setup is in production. UMA is now processing all transactions in PeopleSoft and has moved off of MAS90. Due to competing demands on UMaine's Bursar's Office, its move to process transactions in production is now targeted for late October. They are finalizing testing and will soon load invoices into the production environment.</td>
</tr>
<tr>
<td>The University of Maine System is looking to initiate a project to assess our current Enterprise Resource Planning (ERP) environment (PeopleSoft) through a comprehensive consulting engagement. The desired outcomes for this engagement are:</td>
<td>55%</td>
<td>Executing</td>
<td>David Demers</td>
<td>04 Oct 2020</td>
<td>Recently Completed:</td>
</tr>
</tbody>
</table>
• Evaluation of current state of the shared ERP environment and third-party applications
• Identification of deficiencies created by the current platform configuration, business processes, and underlying data architecture
• Identification of efficiencies that may be attained through technological improvements or innovations including leveraging cloud-native solutions when feasible and realistic
• Summary of functionality required for a unified, future-state ERP environment fully supporting the strategic priorities of the UMS, including Unified Accreditation and Collaborative Degree Programs.

• Presented initial findings of Financials and HR Opportunity tracker to Core Team
• Distributed Advising, Student Records, Student Financials, and Financial Aid questionnaires
• Scheduled Advising, Student Records, Student Financials, and Financial Aid workshops
• Completed Technical Questionnaire
• Completed initial Technical workshop

Upcoming Milestones:
• Evaluatio
n of opportunit
ies for improvem
ents within the curren
ERP platfor
m to deliver fu
ture-
state functiona
lity and suppor
t current an
d emerging busin
ess needs, inc
cluding a shared, unifie
course catalog.

• A recomme
nded plan to achi
ve UMS strate
gic outcomes throug
the realignme
nt of technolo
gical tools, proce
ses and polici
es.

• Determine
 an optim
al ERP syste
m which suppor
ts integrated and co
necte
d enterprise systems.

• Conduct CIO intervi
w.

• Present summa
ry finding of Admissi
ons Opportunities
Tracker to Core Team.

• Finalize Financi
als and HR Opportunity
trackers.

• Distribu
te Reporting Questio
naire.

• Schedule Reporti
ng workshop.

• Conduct follow-
up Technical worksh
ops.

• Complete Applica
tion Inventory.
<table>
<thead>
<tr>
<th>Project</th>
<th>Information Technology</th>
<th>Progress</th>
<th>Status</th>
<th>Project Lead</th>
<th>Start Date</th>
<th>Completion Date</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>UMPI - Telecomm Upgrades (VoIP)</td>
<td></td>
<td>56%</td>
<td>Executing</td>
<td>Jeff Letourneau</td>
<td>02 Oct 2020</td>
<td></td>
<td>Cabling is completed in Preble Hall and phone deployments will begin next week. South Hall and Campus Center will be cabled over winter break.</td>
</tr>
<tr>
<td>UMF - Telecomm Upgrades (VoIP)</td>
<td></td>
<td>97%</td>
<td>Executing</td>
<td>Jeffrey Letourneau</td>
<td>02 Oct 2020</td>
<td></td>
<td>Decommissioning of the legacy phone system has been scheduled for October 5, 2020. There is some risk as there are a few dozen numbers programmed on the Avaya that the team could not locate despite many efforts. Campus leadership is aware of this risk and IT Staff will be ready to deploy phones as needed if there are any issues.</td>
</tr>
<tr>
<td>Project</td>
<td>Technology</td>
<td>Color</td>
<td>Status</td>
<td>Executing</td>
<td>Initiating</td>
<td>Date</td>
<td>Summary</td>
</tr>
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</tr>
<tr>
<td>USM - Telecom Upgrade (VoIP)</td>
<td>Information Technology</td>
<td>GREEN</td>
<td>35%</td>
<td>USM</td>
<td>Jeff Letourneau</td>
<td>02 Oct 2020</td>
<td>Conversion of users at USM to Voice-over-IP phone system and system-wide Voice Mail services. A new temporary employee has begun work on the project and efforts are currently focused on the Gorham and LAC campuses.</td>
</tr>
<tr>
<td>Perceptual Experience</td>
<td>Information Technology</td>
<td>YELLOW</td>
<td>50%</td>
<td>All</td>
<td>John Brown</td>
<td>02 Oct 2020</td>
<td>Move from current WebNow platform to new Perceptive Experience. No significant progress has been made on this work. Perceptive Experience has tested well but due to other system issues we will have to wait for a better time frame to continue work and possible deployment.</td>
</tr>
<tr>
<td>TeamDynamiX - Asset Management</td>
<td>Information Technology</td>
<td>GREEN</td>
<td>0%</td>
<td>All</td>
<td>Lauren Dubois / Sara Farnham</td>
<td>02 Oct 2020</td>
<td>The purpose of this project is to implement a new Asset Management system to include a new tool as well as business process improvements. The sponsors are working to compile the appropriate stakeholders for the project team with a goal of holding a kick-off meeting within the next 2 weeks.</td>
</tr>
</tbody>
</table>
This project will upgrade the myCampus portal to the most current version of Liferay.

The myCampus portal is the central online hub for users in the University of Maine System, tying together all enterprise applications into a single point of entry and providing consistent internal communication tools for campuses and University Services. As the needs of the University System are becoming more complex - new initiatives, new software services, increased collaboration across campuses, and so on - myCampus also needs to evolve to remain an effective center point.

At the same time, Liferay 6.2, the content management system that we use for myCampus, is currently in a limited support phase and will no longer be supported at all as of...
December 2020. In order to continue receiving product support, updates, and security fixes - which are, of course, essential for an enterprise system - we will need to rebuild myCampus with Liferay DXP (version 7.2), the latest version of the CMS.

Together, these two factors present timely opportunities to improve myCampus’ ability to meet the University System’s changing needs. As one specific example, we are evaluating Liferay DXP as a possible gateway into PeopleSoft services, as proposed in US:IT Strategic Goal 4.2.3. This development would allow users to reach MaineStreet functions directly from myCampus, eliminating the need for the current, separate portal within PeopleSoft.
and further unifying service offerings within myCampus. Beyond this, as we assess user experiences and content ownership through the upgrade process, the project team will be able to explore other areas where myCampus can be improved to further support UMS goals and initiatives.

| UMS Wireless Infrastructure | Information Technology | 99% | Executing | All | Jeff Letourneau | 02 Oct 2020 | Angel Allen |
This project replaces outdated wireless and related equipment in and around learning and student environments, providing high-speed connectivity and improvements in the wiring infrastructure to support future advances and technologies. Outcomes will be modern, very high-speed wireless with the capacity (minimum Gigabit at the wireless endpoint) to support the number of students and faculty anticipated within a facility or area.

Cabling continues is Costello Sports Complex and has started in Sullivan Gym at USM. LAC is approximately 85% complete. A few “punch list” items remain in other USM buildings.

At UM, no additional work is currently underway or being planned as part of this project.

At UMPI, no work is currently underway or being planned as part of this project.

At UMA, no work is currently underway or being planned.

At UMM, project work is complete on the UMM campus.

At UMF, project work is complete on the UMF campus.

At UMFK, project work is complete on the UMFK campus.
<table>
<thead>
<tr>
<th>EAB Navigate: UMF Implementation</th>
<th>Academic</th>
<th>Executing</th>
<th>UMF</th>
<th>Rosa Redonnett/ David Demers</th>
<th>02 Oct 2020</th>
<th>Implement EAB Navigate at UMF</th>
<th>The student app and staff portal are active and appointment scheduling has been turned on. The technical team is still reviewing how best to automate the import of users and roles.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enterprise Pay for Print Information Technology</td>
<td>Academic</td>
<td>Executing</td>
<td>All</td>
<td>Aaron Gagnon</td>
<td>02 Oct 2020</td>
<td>Unify pay for print services across the University of Maine System.</td>
<td>Enterprise pay for print has been deployed to all campuses but UM. A meeting has been scheduled with the support vendor in October to discuss options for filtering mobility print by campus. We will also engage with the vendor on options for supporting multiple gateways when UM is brought into Papercut.</td>
</tr>
<tr>
<td>EAB Navigator: USM Implementation</td>
<td>Academic</td>
<td>GREEN</td>
<td>90%</td>
<td>Executing</td>
<td>USM</td>
<td>Rosa Redonn et/ David Demers</td>
<td>02 Oct 2020</td>
</tr>
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<tr>
<td>Accenture Marketing Cloud Consulting with USM Marketing</td>
<td>Finance &amp; Administration</td>
<td>GREEN</td>
<td>79%</td>
<td>Executing</td>
<td>All</td>
<td>David Demers</td>
<td>02 Oct 2020</td>
</tr>
</tbody>
</table>
This project will involve renovations to existing classrooms across the entire UMS. The project team will focus on data obtained during the earlier classroom assessment phase and resulting classroom ratings in order to prioritize work at each campus. The team will develop standards for equipment in all classrooms. Vendors will be used for larger renovations and ITSS/classroom technology staff will be used for minor renovations and upgrades. Once the rooms are updated, they will be reassessed.

Summer web conferencing installs have been completed. Document cameras and software installations are still underway on some campuses, and document camera instructions are being added to the rooms. Summer web conferencing room assessments and planning for winter break installs is underway.

Additional classroom work will also occur with remaining contingency funds and RUS grant funding. A meeting is scheduled with OE to organize an AAR around classroom installations and a faculty survey for input on web conferencing classrooms.
A project kick-off meeting with the vendor and the technical team occurred on 9/22/20 followed by a configuration meeting on 9/28/20. We are currently in the design and planning stage of the project, and the technical team met on 10/1/20 to decide on the folder structure and management of OneDrive/SharePoint.

This project will implement the following processes as defined by the Master Agreement with UMS and Dell dated 12/5/19:

- Device with factory service: This offering is closely in alignment with the traditional device acquisition model used by the university to date. The device would be purchased by the organization, imaged in

- Dell asset tags and reports have been approved by the project team and sponsors. A communication with updates was sent to US:IT.
with a university-customized standard factory image, and asset tagged for entry into an ITAM tool prior to shipment. The image would be customized by university desktop engineers, vetted by the vendor, and made available both within the factory and on-premise (for reimages by university staff). The device would be deployed on-premise by a university employee and include user-data migration and customer handoff. The device would be covered by a standard manufacturers' warranty with onsite service and optional accidental damage insurance for mobile devices (laptops, tablets, etc.)
Device with factory and deployment services - deployment services:
This offering includes all features and warranties of “Device with factory services” except this vendor will provide on-premise deployment of the device to include user-data migration, software installation, training, and asset recovery of the end-of-life device. The vendor would warranty this work for a short period of time after deployment at which time the responsibility for day-to-day support would be assumed by the university.

| Discovever Migration | Information Technology | Executing | All | Todd Berry (previously Rachel Groenhoult) | 02 Oct 2020 | This project will migrate users away from Discoverer as a reporting tool as upgrades and support for the tool are discontinued by Oracle. Goal is to identify what reporting needs are and provide support for meeting those needs in other ways/tools. | Kai Walsh | A meeting with the accounting office will be scheduled soon to demo an accounting fiscal year end report in Power BI. |
The University of Maine System is currently using a cloud based product by Vector Solutions, called Not Anymore (formerly known as StudentSuccess). This serves both the student and employee population.

**Background:**

Purchased as an emergency (no RFP) solution 5 years ago, UMS entered a 3 year contract that has been extended twice and the contract ends in June 2020.

This is a RFP for replacing this solution, matching the capabilities of the current software.

A new data extract without employee data was placed on the GetInclusive SFTF server for review and testing.
A special agreement was negotiated with Vector Solutions to allow usage of their Sexual Harassment module for employees, provided through a SCORM file, to be accessed through our Hiinuit UMS Academy LMS platform for the new AY2019-2020.

The RFP award went to Get Inclusive, and this project will focus on implementing the new software.

Currently, within individual university campuses, UMS is supporting multiple server-based EMR systems for Health, Counseling and Athletic Training departments. The resources required to adequately support a server-based system are significant and difficult to maintain at an adequate level.

Duplicate student accounts are appearing in the Medical demographic import. This is currently being researched by US: IT.
This project will focus on replacing UMF’s current system with an integrated collegiate healthcare information management system, from which care coordination efforts can be maximized, sustainability efforts can be realized, and quality improvement efforts can be driven. This cloud-based solution will be inclusive of electronic health records for medical and health counseling services as well as practice management, and revenue cycle management.
UMaine Scholarship Management | Finance & Administration | 2% | Initiating | Connie Smith | 02 Oct 2020 | Scholarship Management RFP | Karen Walsh

A project kick-off meeting was held on 9/11/20. Two Windows servers will be required for this project (test and prod) and will be managed by IT. Flat file integration and SSO are also required.

A technical team meeting has been scheduled for 10/6/20 to discuss resource capacity and timelines.
The USM Parking garage is currently operating in the red. Students are charged a parking fee, staff pay a nominal fee, and the garage is free to the public. By installing new hardware and software, the parking garage can meet its goals to improve customer service by making parking spaces more equitable to the University and meet budget projections by automating revenue control through various pay stations.

Equipment replacement for the POFs took place at the USM parking garage. The cashier station had issues, and it was determined that Flex needs to be upgraded to allow the reader to work. A case has been opened with T2 and the installer will return once the upgrade is complete.
The Unplanned Outage Implementation Team will review, test and implement the communication strategies the Unplanned Outage Task Force has developed.

Two recent meetings were held with the Unplanned Outage Communication team and updates have been made to the Unplanned Outage Communication Plan. Another meeting will be scheduled for next week to finalize the plan and recommendations.

Next steps include additional meetings with service delivery teams to review the plan and solicit feedback based upon tabletop exercises performed by the teams. Any additional modifications will then be made before going back to the leadership team for approval.
This project will implement an IT Service Management/Project Portfolio Management solution that will provide the tools necessary to enable the organization to improve how it manages resources, services, and service management and project portfolio processes in a manner that is consistently reliable, transparent, sustainable, measurable, and aligned with institutional priorities.

The solution should assist in advancing IT towards greater organization maturity in ITSM and PPM for the University through a thoughtful application of IT Service Management principles.

The TeamDynamix Steering Committee has been formed and had an initial meeting. A sub-group will work on recommendations for data structure and integrations to share with the Steering Committee at the end of October.
<table>
<thead>
<tr>
<th>Project</th>
<th>Status</th>
<th>Priority</th>
<th>Phase</th>
<th>Owner</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>TeamDynamix - Knowledge Management</td>
<td>Planning</td>
<td>All</td>
<td>Michael Cyr</td>
<td>25 Sep 2020</td>
<td>Implement a more effective knowledge management system that address both customer self-service and internal support documentation. The working group will meet on October 7 to pull together a project team and plan an official kick-off.</td>
<td></td>
</tr>
<tr>
<td>Learning Management System</td>
<td>Executing</td>
<td>All</td>
<td>David Demers</td>
<td>25 Sep 2020</td>
<td>This project will implement Desire2Learn's (D2L) Brightspace as the University of Maine System's new LMS.</td>
<td></td>
</tr>
<tr>
<td>MaineStreet UX Enhancements</td>
<td>Executing</td>
<td>All</td>
<td>David Demers</td>
<td>25 Sep 2020</td>
<td>This project will acquire and deploy a 3rd party PeopleSoft User-Interface Platform to streamline and improve usability, navigability, and utility of the MaineStreet environment for students and faculty alike. Additionally, enhanced Single Sign-On capabilities would be deployed to support a secure, fully integrated user environment.</td>
<td></td>
</tr>
<tr>
<td>EAB Navigating UMFK Implementation</td>
<td>Academic Executing UMFK Rosa Redonn et/ David Demers 25 Sep 2020</td>
<td>Navigate Staff and Navigate Student are live and UMFK and the teams continue to focus on training, communication and promotion.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>