Filter your forwarded email

In your Gmail, click the triangle at the end of the Search bar.

In the To box, enter your other (forwarded) email address, the click "Create filter with this search"

usm mail

Search: All Mail ▼
From:
To: sboczak@usm.maine.edu
Subject:
Has the words: usm mail
Doesn’t have:
☑️ Has attachment
☑️ Don’t include chats
Size: greater than ▼ MB
Date within: 1 day ▼ of

Create filter with this search »

Select "Apply the label", then "New Label", create a label something like "sent to usm address", and select it in the list. Select "Also apply to matching messages", the "Create filter".

« back to search options
When a message arrives that matches this search:
☐ Skip the inbox (Archive it)
☐ Mark as read
☐ Star it
☒ Apply the label: Choose label... ▼
☐ Forward it to: Choose an address... ▼ add forwarding address
☐ Delete it
☐ Never send it to Spam
☐ Send canned response: Choose canned response... ▼
☐ Always mark it as important
☐ Never mark it as important
☐ Categorize as: Choose category... ▼

Create filter
☐ Also apply filter to matching messages.

Learn more