Zoom Cloud Recording Management

Use the following steps to accomplish two tasks related to Zoom Cloud Recordings - Recovering a recording that has been deleted and setting a recording so that it will not be auto-deleted in the future.

1. Login to your Zoom account at maine.zoom.us and navigate to the Recordings tab.

2. If there are any cloud recordings in the trash, you will see a Trash link in the top right. Click this link to see any deleted cloud recordings within the past 30 days.

3. To recover the recording, click the Recover link on the right.

4. Click Recover again to confirm.

5. Your recording will then be available again in your recordings list.

6. After restoring your recording you may go to your “Recording Management” area of your Zoom account (maine.zoom.us) and set each recording to “Disable auto-delete.” This will prevent any Zoom hosted recording from being deleted again as you work to migrate it to Kaltura.