Digital Technology Accessibility Review - Text Version

1. University Sponsors start the process
   a. Needs to acquire Digital Technology
   b. Gathers Accessibility Conformance information - typically from the manufacturer
   c. Sponsor is responsible for driving the request from step to step.
2. Sponsor with others such as campus Disability Services, HR and/or the IT Accessibility Coordinator
   a. Reviews accessibility conformance information
   b. If barriers are found, the sponsor is responsible for developing the Equally Effective Alternate Access Plan, with assistance from the other groups mentioned
3. The University's ADA office reviews the plan and approves if acceptable. Otherwise Sponsor is responsible for addressing ADA office concerns
4. If the technology involves an "IT Service" the sponsor submits a contract for review to University Counsel. Sponsor is responsible for resolving contract issues.
5. Sponsor may acquire the technology after accessibility and contract issues are resolved.